



**KARNATAKA HOUSING BOARD**



**KARNATAKA SAKALA SERVICES ACT - 2011**

**Necessary Documents Upload for SaleDeed**

1. Intimation of allotment letter
2. Affidavit regarding not owning any Site/House either in the name of applicant or in the name of family members, submitted at the time of allotment
3. Identity card/Pan card/Ration card/Pass port
4. Challans in respect of payment
5. Latest photo (Size less than 1MB)
6. Ledger Accounts Statement (Pass sheet)

**Officers Responsible for the timely delivery of the Service**

<b>Sub Service Name</b>	<b>Designated officer for the Service</b>	<b>Stipulated time for the Designated officer</b>	<b>Competent officer for the Service</b>	<b>Stipulated time for the Competent officer</b>	<b>Appellate authority for the Service</b>	<b>Stipulated time for the Appellate authority</b>
1. Draft Conditional Sale Deed 2. Draft Absolute Sale Deed 3. Draft Absolute Sale Deed for Allotment on Outright Sale basis without Lease.	Assistant Executive Engineer, District Project Office, KHB	30 days	Executive Engineer, KHB	15 days	Secretary, KHB	15 days

